

[YOUR ADDRESS]  
[TODAY'S DATE]

Dear Sir/ Madam

I writing regarding the increase in site fees at my holiday park, [YOUR PARK NAME].

The site fee charge for 2016 is [£ YOUR FEE] , which represents a [£ YOUR INCREASE] increase over last year's fees.

In Clause 6 of our contract with Bourne Leisure, it states the following:

**“The park owner reserves the right to vary the charges annually in line with increases in the cost of living and to cover the reasonable cost to the park owner of improvements to the park”**

I feel the price rise contravenes this clause in two ways:

1. My increase is [% YOUR PERCENTAGE] which is considerably beyond the increase in the cost of living.
2. While Bourne Leisure may charge for park improvements, these must be specified. Once paid for, the charge should be removed, to prevent the ongoing recovery of cost. This is detailed under the Office of Fair Trading document OFT 734: *Guidance on Unfair Terms in Holiday Caravan Agreements*. It seems difficult to quantify the increase in fees given the information I have been given regarding park improvements. (Many owners have not been given *any* specific information in this regard.)

I would appreciate it if your office could investigate this increase on my behalf, and write to me to confirm whether it is lawful and fair.

Yours faithfully

[YOUR NAME]